

JOB DESCRIPTIONS

TRANSPORTERS

In the morning this position will be transporting volunteers from the parking lot to the volunteer tent. As golfers arrive, transporters will chauffer them to the desired location. This position also requires transporters to take volunteers to various locations once play begins.

TROUBLESHOOTER

As you might imagine, things will come up during the day that we have not anticipated and we will need additional help. Unfortunately, people will arrive late or will not show up at all. You could be assigned to a full time role to replace a volunteer or will be asked to fulfill several temporary assignments.

FORECADDIE

The primary responsibility of a forecaddie is to assist the golfers with ball location, ensure an appropriate speed of play, replace fairway divots and repair ball marks on greens The Forecaddie will help pick the best drive, pick up all other golf balls and drop it next to the chosen golf ball. Forecaddies are to be polite and quiet during play and will be required to move quickly to recover balls – often from high grass or the woods.

HOLE ATTENDANT

Hole attendants will welcome each group as they arrive at the hole and should become familiar with the layout of the hole being monitored. Hole Attendants will also help the forecaddies, track the ball on each golfers drive.

LOCKER ROOM ATTENDANT

The locker room attendant will be stationed in the locker room and will be in charge of size exchanges and will make sure the golfers receive their tee packages.

GREETER

The Greeter will welcome the guests as they arrive at the clubhouse and direct them to the registration table. Greeters will also inform guests of the breakfast buffet in the dining area and where registration is located.

PARKING

Parking volunteers will direct golfers and other volunteers as they arrive to the bag drop area, then direct them to park.

VOLUNTEER REGISTRATION

Registration volunteers will welcome the volunteers as they arrive at the volunteer tent. Registration volunteers will also direct other volunteers to where they need to be and help keep track of volunteer hours.

Must Be 16 Years or Older to Volunteer